

REPORT TO: Executive Board

DATE: 13 June 2024

REPORTING OFFICER: Executive Director Environment & Regeneration

PORTFOLIO: Corporate Services

SUBJECT: Corporate Security Contract

WARDS: Boroughwide

1.0 PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to notify members of the intention to go out to tender with regards to procuring a new corporate security contract in line with the Council's procurement strategy.

2.0 RECOMMENDATION: That

Members note the intention to go out to tender via the Chest in respect of procuring a new corporate security contract.

3.0 SUPPORTING INFORMATION

- 3.1 The existing corporate security contract commenced on 1st April 2021; it was for a 3-year period with the option for a 12-month extension which was granted as such the current contract now expires on 31st March 2025.
- 3.2 The new contract will commence on 1st April 2025 and will be for a 3-year period with the option to extend it for a further 12 months subject to satisfactory performance.
- 3.3 The contract will be as the existing, split in to 3 separate areas, the reason being the differing nature of the services required, the 3 areas are as follows: -
- Corporate Sites,
 - DCBL Stadium & The Brindley
 - Open Spaces (Parks, Cemeteries & Events)
- 3.4 The contract value exceeds the Public Contract threshold for services as such the procurement process will be carried out in full compliance with the Public Contract Regulation 2015 (PCR 2015)

- 3.5 The procurement process used shall be a single stage open tendering procedure in accordance with procurement standing order 1.5.2 and shall be tendered via the chest and will be evaluated on the basis of a 70% / 30% quality/cost split to ensure the most economically advantageous submission is accepted.

4.0 POLICY IMPLICATIONS

- 4.1 The proposals are in line with the principles of the procurement strategy 2020-2023, inclusive of obtaining best value and to maximise community benefit in the form of employment opportunities for local residents.
- 4.2 The provision of security services also links in with the Economy, Enterprise & Properties departmental objective of providing an effective corporate Property Service across our property portfolio as such is a key link in that provision.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The anticipated annual contract spend over the next few years is likely to be circa £500k based on current requirements and allowing for an inflationary increase as such the contract value over the full 4-year period is likely to be in the region of £2m.
- 5.2 The annual security budget, cost code 2050 2127 HBC1, is adequate to cover the cost of providing the necessary security services. The budget is held centrally, and all spend must be approved by the budget holder who is the Head of Operations, Property Services.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children and Young People in Halton

None

6.2 Employment, Learning and Skills in Halton

None

6.3 A Healthy Halton

None

6.4 A Safer Halton

None

6.5 Halton's Urban Renewal

None

7.0 RISK ANALYSIS

There are no key risks associated with the above proposals.

8.0 EQUALITY AND DIVERSITY ISSUES

None

9.0 CLIMATE CHANGE IMPLICATION

None

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Procurement Strategy	Municipal Building	Ashley McDonald
